

TSCF EDITIONS - EDITORIAL POLICY STATEMENT

I. PREAMBLE

TSCF EDITIONS (TSCF-E.) is a Department of THE SOCIAL CAPITAL FOUNDATION (TSCF) dedicated to the production and promotion of a line of quality publications informing the public on essential aspects of contemporary society.

II. PURPOSE

TSCF-E. intends to make a contribution to the improvement of the political, social, moral, and economic environment by generating awareness of the problems of the contemporary society and discussing their solutions.

III. CENTRAL MODEL

The publications of TSCF-E. refer to the TISR Model.

Both in terms of subjects and approach, they contribute to illustrate, apply, refine or expand this Model, in part or in whole, directly or indirectly.

As a consequence, TSCF-E. shall focus on the strategies of the ruling class as an essential explanatory factor, and shall associate the economic, ethnic and interpersonal fields of investigation.

IV. PRINCIPLE OF UNIVERSAL EVALUATION

All publications of TSCF-E. shall be subject to preliminary evaluation.

Evaluation is not a form of social control but an intelligent process for quality assessment.

V. RESPECT DUE TO AUTHORS

TSCF-E. shall apply a procedure that will be fair and respectful to authors.

The comments provided to authors shall be constructive and be designed to help them produce manuscripts that subscribe to an international standard of quality.

VI. PRIVACY POLICY

Neither the management of TSCF-E. nor the Editorial Board Members disclose to third parties the content of the manuscripts they review.

Editorial Board Members delete these manuscripts and the related data after delivering their evaluation reports.

VII. RIGOR OF EVALUATION

TSCF-E. shall contribute to re-establishing impartial and rational evaluation in the social and economic sciences.

TSCF-E. shall use of a rigorous evaluation methodology.

Evaluation shall be based exclusively on the use of the TSCF-E. methodology.

VIII. ASPIRATION LEVEL

TSCF-E. shall publish works of an international quality class.

IX. CRITERIA FOR EVALUATION

TSCF-E. evaluation criteria shall be the following:

- contribution to TISR Model,

- clarity/reality of findings/results,
- extrapolatability, quantitative or not, of the findings/results to other value fields/groups of population,
- originality and value added of the conclusions/results,
- appropriateness of methodology/approach,
- conclusions/results supported by data analysis/experience,
- clarity of the formal structure,
- clarity of expression and reader-friendliness,
- conformity to presentation guidelines for authors (expressed publicly and available to authors prior to submission).

These criteria are combined and weighted within a system of scales.

The whole builds the specific TSCF scientific evaluation methodology.

Criteria weighting and scales may be updated according to changes in the editorial policy of TSCF-E.

X. PROCEDURE FOR EVALUATION

The following evaluation procedure shall apply:

- receipt of the submissions shall be acknowledged,
- submissions shall be anonymously peer reviewed; both authors and reviewers shall be anonymous (double blind evaluation),
- referees shall be at least two, one being a specialist in the field involved (in order to test technical accuracy) and the

other a non-specialist (in order to test reader-friendliness and acceptability by the public),

- evaluation shall be as prompt as possible. It shall be processed within an approximate maximal three-month time frame,
- if the TSCF-E. decides that a manuscript can be published only after some improvements, the author should send the revised version of the manuscript to the Review within two months of receiving the request of revision,
- there may not be more than three rounds of reviews of the same manuscript,
- manuscripts written by Editorial Board Members shall be refereed by independent referees.

XI. DECISIONS ON PUBLICATIONS

Decisions on publications are taken by the management of TSCF-E. on the basis of the evaluation results of the manuscripts.

These latter results are not binding on the management.

In addition to the scientific quality of the manuscripts, the management of TSCF-E. shall take into account the criteria of social utility, policy opportunity, and potential interest for the wider public.

XII. MISSIONS OF EDITORIAL BOARD MEMBERS

The Editorial Board of TSCF-E. is the organ in charge of assessing the manuscripts submitted. It can take the form of a team or of a network of experts.

Editorial Board members assess submissions in accordance with the procedural, ethical and methodological rules into force within TSCF.

TSCF-E. Editorial Board Members assess manuscripts submitted to TSCF-E. either as experts or as general readers.

They advise and support the general development of TSCF-E.

They suggest orientations for the editorial policy, develop the methodology, and suggest improvements and innovations.

They can detect potential submissions/contributions and suggest authors.

They can run special issues and write editorials.

The names, profiles and employer affiliations of Editorial Board members may be mentioned in the public part of the website of TSCF.

XIII. DUTIES OF EDITORIAL BOARD MEMBERS

By joining TSCF-E., Editorial Board Members declare to be aware of the TSCF-E. central explanatory model and to adhere to it.

Should Editorial Board Members identify a conflict of interest, they must notify the head office immediately so that it can find another, fully independent reviewer.

Editorial Board Members may not refuse to review submissions more than two consecutive times.

Given that the TSCF evaluation combines the point of view of a specialist and of a non-specialist as per procedure above, lack of expertise in the field of the concerned submission is no acceptable reason for a reviewer to refuse to evaluate it.

Editorial Board Members shall follow up TSCF-E.'s most recent developments, and strive to participate in the TSCF conferences at least one out of two times.

Editorial Board Members abide by the TSCF ethical codes.

They are aware of the commitment taken by TSCF-E. toward authors regarding the evaluation cycle, which should not exceed 3 (three) months in total.

TSCF-E. tenure lasts 5 (five) years. Resignation during tenure is not allowed unless serious disease.

XIV. DUTIES OF AUTHORS

Authors are bound to follow the regulations and instructions of TSCF. They are bound by all the TSCF ethical codes.

Manuscripts should have been corrected for errors when presented, and shall be regarded as accurate. Authors are responsible for factual content.

Authors should indicate sources of funding when required by these sources and any restrictions on publication placed on them by sponsors.

It is the duty of the authors to clear copyright on data of all types.

Simultaneous or later submission of the same manuscripts to other editors is not permitted. Authors must certify that manuscripts presented have not been and will not be published elsewhere.

No websites should be listed in the text or in the bibliography unless they provide their readers with a reciprocal link to TSCF-E.

Publications with TSCF-E. should be accurately listed in the authors' bibliographies and resumes.

XV. COPYRIGHT POLICY

All work published by TSCF is subject to copyright.

TSCF alone holds the rights pertaining to the TSCF-E. publications.

These publications may not be reproduced, in whole or in part, in any manner or in any medium, unless written consent is given by TSCF.

Such consent shall be granted only if the authors' names and the name of TSCF-E. as the first publication medium appear on the work or the excerpt, and if no charge is made for the copy containing the work or excerpt.